



Expandable Technology Forum – Qualification & Standardisation

Date and time: 21st October 2004.

Venue: The WestLake Club, 570 WestLake Park Blvd, Houston, Texas 77079
Phone: +1 281-556-5100.

Host contact: Warren Winters 001 281-366-3897 winterwj@bp.com / Bob Baker 001 281-366-1206;
bakerv@bp.com

Manager: Shreekant Mehta, OTM Consulting Ltd, 44 Quarry Street, Guildford GU1 3XQ. Tel: +44 1483 598000, Fax: +44 1483 598010, e-mail: shreekant.mehta@otmnet.com

Hotel: Holiday Inn Select Hotel I-10 West, 14703 Park Row, Houston, TX 77079,
Tel no. +1 281 558 5580, Fax no: +1281 558 6995, Website: www.houpk.com
Room rate: \$79 per night (room only).
To make your reservation please complete the attached reservation form and email / fax it to Darlene.Brown@ichotelsgroup.com / fax no. +1 281 558 6995 or alternatively call the hotel direct: +1 281 558 5580 quoting the BP/OTM Consulting group booking as a reference.
Please book by 13th October 2004 latest, after this date availability cannot be guaranteed.

Qualification / Standardisation draft agenda – Thursday 21st October 2004

	Arrival and tea/ coffee		09.00
22	OTM	Welcome, intro and objectives	09.20
23	BP	BP review of standardisation and qualification	09.30
24	To Be Confirmed	Update on V&M/Weatherford/Shell initiative	10.00
	Tea/ coffee		10.30
25	All	Aims of the day - Recommended Practice (RP*) for solid expandables? Pipes, connections or both?	10.55
	Lunch		12.15
26	All	What does a RP for pipe / connections look like – broad titles	13.30
	Tea/coffee		15.15
27	All	Under these broad titles – what specifics do we want tied down	15.40
28	All	Next Steps	16.45
29	OTM / All	Summary	17.05

* - RP gives guidelines and recommendations based on current best practice in a particular area of technology.